

# AMSAT-UK Space 2003

**The 18<sup>th</sup> AMSAT-UK Colloquium will be held at Surrey University, Guildford, Surrey, UK From Friday 25 July to Sunday 27 Jul 2003.**

We anticipate three days of lectures, presentations, discussions, etc, ending with the AMSAT-UK AGM on the afternoon of Sunday 27 July. Registration will start at 10.30 am on Friday 25 July, with the conference starting at 14.00. We will be showing films in the lecture theatre on Friday morning; also we are expecting the RSGB demonstration vehicle, GB4FUN, to be available for OSCAR operating. On the Saturday and Sunday, the Colloquium sessions will start at about 9am. On Friday and Saturday, there will be separate beginners streams.

The format and location of the Colloquium is similar to previous years with the exceptions noted below:

- We will be running a Bring and Buy stand in the 'Office'. Please feel free to bring any items for sale with you, but note we cannot be responsible for security (although the office will be locked when not attended). We will charge a small, negotiable, commission!
- There will be no junk sale this year. **(But there will be a bring and buy)**

A booking form is attached, please read the notes below carefully, before completing the booking form. We do hope you will support and enjoy this, our 18<sup>th</sup> Colloquium.

There are two options to attend either as a non-residential Day Delegate, or as a Residential Delegate. These are summarised below:

## Day Delegates

This covers attendance at all lectures plus morning/afternoon tea/coffee, but excludes overnight accommodation. You can attend as many or as few days as you wish; the price quoted is per day and applies to any of the three days, including the beginner's day on the Friday. You do NOT have to be a member of AMSAT to attend (but may find a membership application thrust into your hands!). You should make your way to the "Lecture Theatre Block", and look for the AMSAT Office. You are advised to arrive early to allow time for parking, booking in etc.

Day visitors, who do NOT wish to have lunch, need not pre-book. The cost is £12.50 per day (excluding lunch) and you can pay at the door (but we would appreciate advance warning if possible so we don't run out of tea/coffee!). If you wish to have lunch with the other delegates you **MUST** pre-book by 15 Jul and the charge is an additional £11.00 per day.

Day delegates may also attend the Friday Night Barbecue at an additional cost of £15.00 per person, and/or the Saturday night Colloquium Dinner at an additional cost of £22.00.

The price for day delegates does not include a copy of the Proceedings, but these will be on sale separately.

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## **Residential Delegates**

As in previous years, there are two types of accommodation:

Option A – Standard – in student single rooms in Cathedral Court. No en-suite facilities. WC and shower facilities are shared per floor as in previous years.

Option B – En-suite facilities and larger rooms (In University Court)

*Please use the attached booking form to book your individual requirements*

If you are in any doubts, please e-mail [g3wgm@amsat.org](mailto:g3wgm@amsat.org)

Bed linen, towels, tea and coffee-making facilities are included in both options.

If you wish to stay at the University outside the times of the Colloquium (i.e. before 10.30am on Friday, or after 4pm on Sunday) as an extended holiday, or to fit in with your travel arrangements, accommodation is available on a bed and breakfast basis. See the booking form. We will make arrangements (similar to previous years) for dinner on Sunday. Please indicate on the booking form if you wish to have dinner on Sunday! Dinner on Thursday is available on-Campus, but you must be at Seasons Restaurant by 19.30 and book on the booking form!

The cost of a copy of the Proceedings is included for residential delegates who book to stay for all the lectures and two nights, either Fri/Sat or Sat/Sun nights.

PLEASE NOTE. All prices are on a per-person basis. Accommodation is for SINGLE occupancy only! There are a VERY limited number of double, en-suite, rooms, which will be allocated on a first come first served basis at 2 x the single rate.

Cancellation Charges: Cancellations up to 12 July will be charged at 15% of the total, and cancellations after 15 July will be charged at the full amount.

For those booking overnight accommodation after 15 Jul, a surcharge of 10% will apply to the total.

Overnight accommodation must be vacated by 10am on day of departure.

We will be indicating delegate's intention to attend the Colloquium on our web site. If you DO NOT wish your intention to attend made public, please indicate on your booking form.

I hope you like the 'new style' of booking form! I will be envelope-stuffing, etc, as normal in the AMSAT Office in Thursday night from about 6pm onwards, please feel free to give a hand!

I look forward to welcoming you to our 2003 Colloquium at the University of Surrey in Guildford

73

Jim Heck  
G3WGM  
Hon Sec AMSAT UK

20 May 2003

# AMSAT-UK Colloquium "AMSAT Space 2003" – Fri 25 Jul to Sun 27 Jul 2003 Booking Form

Please print clearly using BLOCK CAPITALS.

SURNAME/FAMILY NAME \_\_\_\_\_ FORENAME/HANDLE \_\_\_\_\_

Callsign/AUK No \_\_\_\_\_ Address \_\_\_\_\_

ZIP/Post Code \_\_\_\_\_ Email \_\_\_\_\_

**Please note, all prices are per person** Phone/Fax \_\_\_\_\_

		Price	Insert quantity	Total price
Thursday evening Dinner on the UoS Campus		£12.50		
Overnight stay in standard accommodation Thursday evening to Friday morning, including breakfast on Friday	Standard	£25.00		
	En-suite	£38.00		
Friday 26 July Lectures		£12.50		
Friday 26 July Lunch		£11.00		
BBQ on Friday evening		£15.00		
Overnight stay in student accommodation Fri evening to Sat morning, including breakfast on Saturday	Standard	£25.00		
	En-suite	£38.00		
Saturday 27 July Lectures		£12.50		
Saturday 27 July Lunch		£11.00		
Gala Dinner Saturday evening		£22.00		
Overnight stay in student accommodation Sat evening to Sun morning, including breakfast on Sunday	Standard	£25.00		
	En-suite	£38.00		
Sunday 27 July Lectures		£12.50		
Sunday 28 July Lunch		£11.00		
Dinner on Sunday Evening		£15.00		
Overnight stay in student accommodation Sun evening to Mon morning, including breakfast on Monday	Standard	£25.00		
	En-suite	£38.00		
Colloquium Proceedings (Free if staying overnight for two nights and attending all lectures.)		£12.50		
			Grand Total	

I will be arriving at Surrey University at approx _____ (time) _____ (day)
and departing approx _____ (time) _____ (day)

Special dietary or other requirements \_\_\_\_\_

Please tick here  if you DO NOT wish for your Name/Callsign published on our web site as attending the Colloquium.

If booking more than one person: names of additional persons attending \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please continue overleaf >>>>

PLEASE INCLUDE FULL PAYMENT WITH BOOKING FORM

Please make cheques payable to AMSAT-UK (Only cheques drawn on UK banks can be accepted)

Payment by Credit Card, MasterCard or VISA. Card Details – please PRINT VERY CLEARLY !

Name of card holder (as printed on card) \_\_\_\_\_ Card Type (eg VISA) \_\_\_\_\_

Card Number \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Expiry Date \_\_\_\_/\_\_\_\_

Signature of Card Holder \_\_\_\_\_ Date \_\_\_\_\_

Please return this form, with payment, before 15 July 2003 to:

JD Heck, G3WGM, Hon Sec AMSAT-UK, Badgers, Letton Close, Blandford, Dorset, DT11 7SS, United Kingdom or, if paying by credit card, you can FAX it to us on (44) 1258-453959.

- If you are bringing a car, please tick here and you will be sent a UoS car pass
- Please tick here if you are interested in the beginners sessions
- Please tick here if you would like acknowledgement by email (Note, I can only do this if your email address is readable!!)
- Please note that WE CANNOT ACCEPT BOOKINGS BY E-MAIL, but we can accept enquiries by e-mail to g3wgm@amsat.org.
- A receipt will not be sent unless requested.
- Please see the notice, which accompanies this booking form for important information.
- Dinner on Thursday evening will be in Seasons Restaurant on-Campus between 18.00 and 19.30
- Dinner on Sunday evening will be 'off campus'. The price quoted on the booking form does not include drinks, which must be paid for at the time.
- The prices quoted for a days lectures does not include any meals, but does include tea/coffee

Please consider helping to run this event, which is entirely organised by volunteers. We are very GRATEFUL for assistance spontaneously given by individuals in previous years. Please indicate below if you can help!

I would like to assist with the running of this event by doing one of the following (please tick appropriate entry)

- \_\_\_ Selling raffle tickets
  - \_\_\_ Assisting with the AMSAT-UK 'Office'
  - \_\_\_ Assisting with the Bring and buy
  - \_\_\_ Helping with the audio visual aids, etc
  - \_\_\_ I would like to give a short talk about \_\_\_\_\_
  - \_\_\_ Other, please elaborate (eg, I have a raffle prize to donate, I have a suggestion for improving the event, I know of a good speaker who might be willing to give a talk, etc etc
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